



VILLAGE OF WINNECONNE

The Community of Opportunity

30 South First Street - P.O. Box 488 - Winneconne, Wisconsin 54986-0488 - 920-582-4381

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Meeting Minutes

PERSONNEL FINANCE COMMITTEE

Monday, May 11th, 2026 @ 12:00 pm

Village Board Room, 30 South First Street

Call to Order

Meeting called to order at 12:00pm.

Roll Call – Paul Olson (present), Mary Kay Krings (present), Joshua Janikowski (present)

Regular Business

Motion by Krings, Second by Olson to approve April 13th, 2026, Minutes.

Motion passes by voice vote 2-0-1 (Janikowski abstain)

Public Participation

None.

Financials: Treasurer and Administrator

- Review of financial reports
 - Treasurer Schoenberger reviewed the budget expenses by department as well as the general revenue charts. He also reviewed year to date revenues and expenses.
 - Year to date spending is 29%. The Village Board is at 97% due to the recent issuance of annual payment. Library is at 49%, as they have paid for many of their one-time expenses, which occur in the beginning of the year. The Parks department is now seeing the revenues begin to increase as the parks have opened.
- State Shared Revenue Calculation
 - In 2004, Wisconsin froze the state shared revenue base. It wasn't until Act 12 in 2023 that allowed for growth. Under 2023 Act 12, those allocations now grow annually based on statewide sales tax revenue growth.
 - $\text{New Aid} = \text{Prior Year Aid} \times (1 + \text{Sales Tax Growth Rate})$
If sales revenue is increased in the state, all municipalities get that same percentage amount. The Administrator also described why one municipality may have a larger amount of State shared revenue, noting that he will be doing additional research on this to provide further information.
 - Trustee Janikowski further inquired about the costing equation for State shared revenue. Administrator Fuller shared that the costing structure to understand State shared revenue is not yet clear and further investigation must be done.
 - The Village did not qualify for expenditure restraint this year, but will next year.
 - The committee also spoke through possible changes that could affect the Village financially, i.e. major policy changes to State shared revenue and Department of Natural Resource regulations (in relation to stormwater, flooding, etc.), school enrollment, etc.
 - The Administrator also discussed an upcoming meeting with the School Administrator to discuss the new subdivision development.

- 2025 Audit Update
 - Treasurer Schoenberger shared that the final audit has been given to the Village and will be posted online. Additionally, a lead auditor will be present at the Village Board workshop to review the audit.
 - The Treasurer and Administrator shared that all but one deficiency has been removed.
 - The deficiency that remains is the usage of CLA to prepare financials for the Village. However, the Village will continue to use CLA so the deficiency will remain.
- General Fund Reserve Balance
 - General fund reserve balance is currently at 57%, giving the Village the ability to make one-time purchases that the Village would normally need to borrow for.
 - The closures of TID No. 5 and 6 resulted in a \$238,718 increase in that balance, and an additional \$354,540 of interest revenue beyond forecast has been received since 2023. Additional funds received through coming in under budget on expenses and above projections on operating revenues.
 - Department heads have put together a list of departmental requests with Basis of Estimates (BOEs) and explanations of benefits for requests which will be shared at the Board workshop.
 - Trustee Olson inquired as to when decisions would be made regarding any expenditures in this reserve balance; Administrator Fuller noted that he would like to have sufficient information by the June Board meeting.
- Budget Process Overview
 - Treasurer Schoenberger shared the roadmap to come up with the 2027 budget. BOEs will be submitted by July 1, 2026 to the Treasurer. With these explanations and requests, the Treasurer and Administrator can begin the budget creation process. There are areas of the budget that take longer or require outside input (State); the Treasurer shared that he hopes that the Board will see the draft budget in September, with approval in November.

Administrator's Report

- Personnel updates
 - More information will be discussed further into the meeting, partially in closed session.
- Operations updates
 - Administrator Fuller noted that operations updates would be further shared further in the meeting.
- Board Workshop high level overview
 - Administrator Fuller shared a general overview of the Board workshop, specifically regarding the goals and initiatives. The idea of this exercise is to ensure that Village actions are aligned behind the goals of the trustees. The trustees will provide the goals for the direction of the Village and the department heads, and the Administrator will action based on the short term and long-term goals.

Old Business

None.

New Business

Motion by Janikowski, Second by Krings to move into closed session pursuant to Wisconsin State

Statute 19.85(1)(c) to consider employment, promotion, or performance evaluation data of public employees

- Discuss lead operator pilot program compensation and benefits

Motion passes by voice vote 3-0-0

Motion by Janikowski, Second by Krings to move into open session.

Motion passes by voice vote 3-0-0

Motion by Krings, Second by Janikowski to approve lead operator stipend as presented.

Motion passes by voice vote 3-0-0

Set next meeting date:

June 8th at 12:00pm

Adjourn

Motion by Krings, Second by Janikowski to adjourn the meeting.

Motion passes by voice vote 3-0-0

Meeting adjourned at 1:15pm.